

**Williamson Chamber of Commerce
Town Hall Complex Conference Room
June 24, 2015
7:00-8:06 PM**

PRESENT:

Officers: President Lorraine Lewis, Secretary Jackie Walker
Directors: Cynthia Baran, Elisa Knataitis

WELCOME AND CALL TO ORDER:

President Lewis called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE:

President Lewis led all in attendance in reciting the Pledge of Allegiance.

MAIL/COMMUNICATIONS:

Thank you letters received from Pete Wright and Jonah Sharp were read. These letters thanked the Chamber for the "Of The Year" awards they received. Pete Wright was Citizen of the Year and Jonah Sharp was Youth of the Year and was awarded our first Chamber educational scholarship.

APPROVAL OF PAST MINUTES

The minutes of April 22, 2015 having been previously distributed, were approved unanimously on a motion by Director Baran and Seconded by Director Walker.

MAY UPDATE

President Lewis reviewed a statement of activities for the month of May. This update is attached to these minutes.

FINANCIAL REPORTS:

Daily Account

President Lewis presented the Key Bank Daily account statement and the Quickbooks reconciliation sheet ending 6/23/2015. The statement and reconciliation were approved on a motion by Director Baran and second by Director Knaititis.

GiftCheck Account

President Lewis also presented the Key Bank GiftCheck account statement and the QuickBooks reconciliation statement ending 6/23/2015. The statement and reconciliation were approved on a motion by Director Knaititis and second by Director Baran.

MEMBERSHIPS:

President Lewis distributed the current membership list updated 6/23/2015 and reported 67 members to date. She noted that Tracy O'Hara, guidance counselor at the High School was the most recent to join the Chamber and that in the last two months we have acquired 5 members.

BUSINESS ENHANCEMENT AWARD POLICY

The draft Business Enhancement Award Policy, which was previously distributed, was reviewed. Director Walker noted a conflict in statement #1 which referred that all business members in good standing will have their name drawn twice a year and statement # 10 that referred to the award given only once to any member. Discussion centered on having the opportunity open to all members and it was suggested that statement #10 be revised to be similar to Ontario's statement that once a business has won the award it is not eligible to participate for the next two calendar years. The policy was accepted unanimously on a motion by Director Baran and second by Director Knaititis. The first drawing will be in September. The information will be posted on the web site, Facebook, and an e-blast will be sent to members. Copy of Policy is attached to these minutes.

CHAMBER YEARLY PROJECT: POCKET PARK BY KINGS

President Lewis has contacted Grandpa's for a quote. She described the details of what Grandpa's proposed to upgrade the pocket park. The estimate was \$2625.00. Discussion centered about how we could undertake and pay for the project. It was agreed we would undertake fundraising and perhaps have enough money to do the project next year. A GoFundMe page will be set up. We will also publish the project on the web site and Facebook.

Other ancillary discussion centered on collecting money for a local youth having cancer treatment. This was discussed with President Lewis saying she will setup a private account instead of using the Chamber account as was done in the past.

WILLIAMSON CENTRAL HIGH SCHOOL SCHOLARSHIP AWARD CEREMONY

President Lewis attended the ceremony on June 9, 2015 and presented the Chamber education scholarship to “Youth of The Year” Jonah Sharp. The following are excerpts from her speech:

“Tonight I am very proud to present the Williamson Chamber of Commerce Education Scholarship to a deserving youth. This scholarship represents the 70 individuals and businesses that make up our Chamber and their on-going support for this community.

Every year the Williamson Chamber of Commerce requests nominations from the community and school district for our “Youth of the Year” Award. We look to give this award to a young person that contributes to their school and community but does it in an unassuming way and doesn’t want or require accolades.

They would be active in groups and organizations that help others, be involved in school programs, extracurricular activities, local churches or with non-profit groups. Again this year we were lucky to have such a youth nominated and who fit the criteria - Jonah Sharp.

At the Chamber Annual Dinner in April, Jonah was presented with the 2016 Youth of the Year Award for his scholastic achievements, community involvement, leadership abilities and being a role model for other youth. So tonight I am very pleased to award the 2016 Williamson Chamber of Commerce Education Scholarship to Jonah Sharp.”

BUSINESS DIRECTORY

President Lewis noted business directory ads were placed in the Sun Record and The Times of Wayne County and displayed both the newspaper ads at the meeting.

GIFT CHECK PROGRAM ADVERTISING

We agreed ads would be placed in October and November (closer to the holidays) to promote the Chamber GiftCheck program. The Williamson Central School District Office has purchase \$120.00 worth of checks this month. There are 48 business members out of 67 that honor the GiftChecks. The school was impressed that there where so many options to use the check at.

NEWS TO SHARE:

President Lewis

She mentioned that the W-PHS needs a t-shirt with Homecoming information on it to send to Channel 13. Director Knaititis was asked to produce the shirt with President Lewis sending her the information to place on it.

NEXT MEETING:

The next Chamber meeting will take place on Wednesday, July 22, 2015 in the Williamson Town Hall Complex Conference Room at 7:00 PM.

ADJOURNMENT:

On a motion by Director Walker and second by Director Baran with all in agreement, President Lewis declared the meeting adjourned at 8:06 PM.

Respectfully submitted,
Jackie Walker, Secretary
June 25, 2015

Reviewed and changes made - President Lewis - June 25, 2015

**Williamson Chamber of Commerce
Monthly Update
May 23, 2015**

Due to cancellation of Wednesday, May 27, 2015 meeting the following is submitted as monthly update:

- **MAIL/COMMUNICATIONS**
 - **The Hartford - E.F. Ashley** - Blanket Benefits Accident Only Policy
 - Conditional Renewal Notice
 - **Penny Lushankel, Colton, California** - request visitor's brochure, sent rack card, postcards, copy of visitor/tourism page from web site.
- **FINANCIAL REPORT**
 1. **Daily Account**
 - Revised bill from BOCES Culinary Arts - Voided Check #121 for \$891.00, paid adjusted invoice Check #115 for \$858.60
 - Paid Sun & Record bill for Award Dinner Ad - \$60.00 - Check #114
 - Karens Korner Florist: for Amanda Orr flowers - \$100.00 - Check # 123
 - Paid Times for business directory ad - \$297.00 – Check #122
 2. **GiftCheck Account**
 - Sold 18 - \$10.00 GiftChecks to Williamson Central

WILL SEND AT END OF MONTH THE DAILY AND GIFTCHECK RECONCILIATIONS.

- **MEMBERSHIP UPDATE - New Members this month**
 - Williamson Garden Club - new
 - W-PHS - renewed
 - James Ford - new and given Growing with Us award
 - Dave's Old Tools & Antiques - new
- **BUSINESS ENHANCEMENT AWARD POLICY**
 - Sent proposed policy to Directors/Officers - review at June 24th meeting
- **CHAMBER YEARLY PROJECT: Pocket Park by King's**
 - Donation of \$133.00 from business district collection for flowers for Amanda.
- **CHAMBER BUSINESS DIRECTORY**
 - Full page business directory will be printed in the Sun & Record on May 28th and in the Times on June 2nd. This will be in time for the summer season. Next ad will be Christmas time.

EVENTS ATTENDED:

- **Learning Fair - April 25th, Middle School , 1:00 - 4:00 PM**
 - Made \$44.48 after paying for juice - \$4.99, pizza - \$34.54, cookies - \$5.99 = \$45.52. (Have receipts.)
- **WilliamSun Solar Park** - Attended ribbon cutting ceremony. Supplied ribbon cutting kit for use. Spent \$5.90 for 30 feet of patriotic ribbon from Apple Crate to supplement Grand Opening Ribbon.

COBBLESTONE GARAGE

- Town Building Inspector Joseph Maliga sent letter to Kathy and Richard DiGiulio, owner's of the Cobblestone, stating that the building was under code violations and needed to be repaired by June 24, 2015.
 - Kathy DiGiulio, called President Lewis to discuss. She stated:
 - a. They were hoping to get the roof repaired this year. She will get quotes.
 - b. Building inspector wants to get inside of building to do fire code inspection.
 - c. If they need to put on new roof plus do renovations to the inside they feel they won't be able to afford it.
 - d. Their options, they feel are:
 - Consider selling as is.
 - Sell after making code repairs.
 - Have building demolished and keep or sell land.

President Lewis asked for a ballpark figure for what they would sell the building for. Answer: \$85,000.00 to \$100,000.00.

Right now we are at a stand still. President Lewis has contacted Wayne County Historian Pete Evans, Charettee President George Ehresman, W-PHS - Jackie Walker, Town Historian Perry Howland.

Williamson Chamber of Commerce Business Enhancement Award Policy

Purpose: To help Chamber member businesses purchase needed items for their business.

1. The Business Enhancement Award winner will be selected by a random drawing twice a year, in March and September. The name will be drawn from a container that contains all business members in good standing for that year.
2. Drawings will be held at the regular Chamber meeting in March and September.
3. The amount to be awarded is \$100.00.
4. The Secretary will notify the winner and will maintain a record of the winner.
5. The business has one year from the date of notification to claim the prize money.
6. The type of item(s) purchased is the business's choice but must be business related.
(Examples: Office supplies, advertising, software, web related costs, repair of equipment, etc.)
7. To claim the prize money, the business must submit a receipt of the purchase to the Chamber Treasurer for reimbursement.
8. The chamber maintains the right to rescind the award if the purchase is considered to be non-business related. Business winner should check with Chamber officials before purchase if they are in doubt about whether the proposed purchase fits the Chamber Business Enhancement Award guidelines.
9. This policy will be reviewed annually by the Chamber Board of Directors and Officers before the March award is given.
10. Once a business has won the award that business is not eligible to participate for the next two Calendar years.
11. When awarded, the Chamber will provide an announcement on the Chamber facebook page and through an e-blast to Chamber members.