

**Williamson Chamber of Commerce  
Town Hall Complex Conference Room  
September 23, 2015  
Accepted October 28, 2015**

**PRESENT:**

**Officers:** President Lorraine Lewis, Vice-President Jim Hoffman, Secretary Jacqueline Walker  
**Directors:** Elise Knaititis, Sarah Jacobs

**WELCOME AND CALL TO ORDER:**

President Lewis called the meeting to order at 7:04 P.M.

**PLEDGE OF ALLEGIANCE:**

President Lewis led all in attendance in reciting the Pledge of Allegiance.

**MAIL/COMMUNICATIONS:**

A letter from Andrew Compenella regarding participation in National School Choice Week January 24-30, 2016. After brief discussion it was agreed the Chamber would not participate.

**APPROVAL OF PAST MINUTES**

A draft of the minutes of August 26, 2015 having been previously distributed, was approved unanimously on a motion by Secretary Walker and seconded by Director Knaititis.

**FINANCIAL REPORTS:**

**Daily Account**

President Lewis presented the KeyBank Daily account statement and the Quickbooks reconciliation sheet ending 9/23/2015. Secretary Walker has reviewed the account reconciliation. The balance is \$6533.43. On a motion by Secretary Walker and second by Director Knaititis, the report was unanimously accepted.

**GiftCheck Account**

President Lewis also presented the Key Bank GiftCheck account statement and the QuickBooks reconciliation statement ending 9/23/2015. The statement has been reviewed by Secretary Walker and the balance in the account is 1541.40. President Lewis noted the school had purchased gift checks. The report was unanimously accepted after a motion by Vice President Hoffman and second by Director Jacobs.

**SMALL BUSINESS ALLIANCE**

Director Knaititis reported on a meeting sponsored by the Small Business Alliance on August 5. The program leader was Virginia Smith, Rochester Branch Manager and the program focused on promoting businesses in Wayne County in they define as "hot spots". The Small Business Alliance has a brochure of programs they offer which can be customized. The information will be given to President Lewis for dissemination. It maybe possible for the Ontario, Sodus and Williamson Chambers to sponsor a program jointly in the future depending on interest.

**FAMILY FUN DAY OVERVIEW**

Director Jacobs reported the following:

Income: Donation Income \$775, Raffle \$242 Income, TTL Income \$1017. Expenses: Hardware 590.55, Joe's Meat Market \$150, Walmart (Bikes) \$129.32 TTL Expenses \$868.87 Profit: \$147.13

Cash donations (\$775) were provided by Cavallero Neubauer, All County, Champion Asphalt, Dr. Herbert, Kings, Ashley Insurance and Paige.

Family Fun Day will give a raffle ticket to participants and have a drawing for the bikes at Halloween event. Orbakers 10 gift certificates will be used as prizes for costumes.

30 vendors had signed up but due to weather only 5 showed up which included the Chamber. The school has offered use of the school future Family Fun Days. Zoo Mobile and Bounce House will be incorporated into the Halloween event.

**CHAMBER YEARLY PROJECT: AMANDA'S PARK**

President Lewis reported a net of \$2426.85 has been transferred from the GoFundMe account into the Chamber account. It was agreed the project would be undertaken in the spring of 2016.

**COMMUNITY-Business & Civic Organization's Halloween Event**

The event is scheduled for October 30, 2015 from 6-8pm in the high school. The event is for preK-6<sup>th</sup> grade. 17 Doors need to be sold. President Lewis has bought \$175 worth of candy to date. Glow sticks will also be purchased. \$1500 is expected from the event and the Chamber has budgeted \$500 for expenses. President Lewis will make a list of staff assignments. Staff T-shirts will also be used. The Zoo Mobile and Bounce House will be part of the event. Concerns were discussed re: other adults who have showed up in the past for the event fully masked and in costume. It was agreed President Lewis would draft a list of rules for the event which would be approved by the Chamber and be posted and circulated prior to the event. Any adult not complying will be asked to leave the event.

## **NEWS TO SHARE**

President Lewis asked if any current Board member would like to run for a position for next year since she needs to circulate a notice of nominations. If any person is interested please email President Lewis.

Director Knaititis announced 5 of 8 prints submitted in the photo contest her business was part of recently merited and one will be printed in the showcase book. The group congratulated her for the recognition.

Secretary Walker questioned why the cross walks on Main Street could not be painted in yellow with parallel lines and filled with diagonally lines so they stand out. Vice president Hoffman will follow up on this request.

Director Jacobs asked about the Harvest Dinner which had been previously discussed involving the three towns. President Lewis indicated that the dinner idea has been dropped from consideration.

## **NEXT MEETING:**

The next Chamber meeting will take place on Wednesday, October 22, 2015 in the Williamson Town Hall Complex Conference Room at 7:00 PM.

## **ADJOURNMENT:**

On a motion by Secretary Walker and second by Director Knaititis with all in agreement, President Lewis declared the meeting adjourned at 8:10 PM.

Respectfully submitted

Jacqueline Walker, Secretary

9/24/15