

**Williamson Chamber of Commerce  
Town Hall Complex Conference Room  
October 28, 2015  
Accepted November 18, 2015**

**PRESENT:**

**Officers:** President Lorraine Lewis, Secretary Jacqueline Walker  
**Directors:** Elise Knaititis, Sarah Jacobs, Cynthia Baran

**WELCOME AND CALL TO ORDER:**

President Lewis called the meeting to order at 7:07 P.M.

**PLEDGE OF ALLEGIANCE:**

President Lewis led all in attendance in reciting the Pledge of Allegiance.

**MAIL/COMMUNICATIONS:**

We received communication that Fitness 24/7 would like to thank police and fire personnel for all they do by awarding a free 6 month membership to one of these persons. Just nominate someone you know who lives or works in the area of Fitness 24/7.

**APPROVAL OF PAST MINUTES**

A draft of the minutes of September 23, 2015 having been previously distributed, was approved unanimously on a motion by Director Baran and second by Director Knaititis.

**FINANCIAL REPORTS:**

**Daily Account**

President Lewis presented the KeyBank Daily account statement and the Quickbooks reconciliation sheet ending 10/28/2015. Secretary Walker reviewed the account reconciliation and approved checks written with back up documentation. The balance is \$7294.53. On a motion by Director Jacobs and second by Director Baran the report was unanimously accepted.

**GiftCheck Account**

President Lewis also presented the Key Bank GiftCheck account statement and the QuickBooks reconciliation statement ending 10/28/2015. The statement has been reviewed by Secretary Walker and the balance in the account is 1762.40 President Lewis noted the school had purchased gift checks and money was transferred from the daily account to the gift check account. The report was unanimously accepted on a motion by Director Knaititis and second by Director Baran.

**COMMUNITY**

**Business & Civic Organization's Halloween Event**

President Lewis distributed the Halloween event financial which included revenue and expenses to date. Revenue is \$1105 and expenses are 1048.65. Director Baran displayed T-Shirts with the word staff on the back of the shirt. These will be used during the event. T-Shirt costs of \$200 are added to the expenses to date to give a total of \$1248.65. Net without chamber funds is -\$143.65. \$500 is allocated in the Chamber budget. President Lewis noted 7 doors need to be decorated by volunteers. She also reviewed the schedule of events in detail as well as volunteers and assignments. Rules for the event have been distributed per our discussion at the last meeting.

**Christmas Decorations**

President Lewis expressed concerns over the appearance of the decorations at Christmas in the town. A discussion ensued about how to improve decorations at holiday time. As a result of the discussion, President Lewis will contact a company who decorates and see if we can get ideas and an estimate of costs. It is suggested that the Garden Club, BID and Chamber join together to undertake the project and assume costs, if costs are reasonable. Director Jacobs reports dates: Tree will be lighted Nov 21st, Santa parade will be Nov 28. Secretary Walker reported Pultneyville Illumination is Dec 6 and Gates Hall Christmas program is Dec 9.

**NOMINATIONS OFFICER/DIRECTOR POSITIONS**

Notice for nominations has been sent out and the cut off date for nominations is November 17, 2015.

**BUSINESS ENHANCEMENT AWARD**

Per our previous decision and decision re: a business enhancement award, a drawing was held of eligible Chamber members to select the recipient for this year's business enhancement award of \$100. Secretary Walker drew a recipient from a container of all eligible Chamber members. The recipient selected was Young-Somer Winery. Secretary Walker will notify them of the award.

**NEWS TO SHARE**

President Lewis shared a concern about the future of the Chamber. She noted that she will not always be the President and that she is concerned about the lack of interest of members. Secretary Walker noted there is no succession plan. It was agreed that we would discuss this in a future meeting.

It was noted that John Paige has sold his business to Bill Gates.

At the next meeting we will decide where to have the end of the year officers/directors dinner and the date.

**NEXT MEETING:**

The next Chamber meeting will take place on Wednesday, Nov 18, 2015 in the Williamson Town Hall Complex Conference Room at 7:00 PM.

**ADJOURNMENT:**

On a motion by Director Baran and second by Director Knaititis with all in agreement, President Lewis declared the meeting adjourned at 8:01

PM.

Respectfully submitted

Jacqueline Walker, Secretary

10/30/2015