

**Williamson Chamber of Commerce  
Meeting Minutes  
August 24, 2016**

**PRESENT:**

**Officers:** President Lorraine Lewis, Vice President Tony Verno, Secretary Jacqueline Walker  
**Directors:** Dorothy Orr, Sarah Jacobs, Cynthia Baran  
**Chamber Member:** Vince Pilato

**WELCOME AND CALL TO ORDER:**

President Lewis called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE:**

President Lewis led all in attendance in reciting the Pledge of Allegiance.

**MAIL/COMMUNICATIONS:**

- National Memorial Day Museum is soliciting a "buy a brick" donation. The Board members were not interested.
- A thank you note has been received from the historical society for the \$200 donation toward the cost of window repair in Gates Hall.
- Vince Pilato is interested in running for Chamber President for next year.

**APPROVAL OF PAST MINUTES**

A draft of the minutes of July 27, 2016 having been previously distributed was unanimously approved on a motion by Director Jacobs, second by Director Baran.

**FINANCIAL REPORTS:****Daily Account**

President Lewis presented the Key Bank account statement and the QuickBooks reconciliation sheet ending 8/24/2016. Secretary Walker reviewed the Daily account information and initialed the statements as correct. The balance of the Daily Account is \$2639.64. Details of bills paid were reviewed. The Daily Account statement was unanimously accepted on a motion by Secretary Walker and second by Director Baran.

**Gift Check Account**

President Lewis also presented the Key Bank Gift Check account statement and the QuickBooks reconciliation statement ending 8/24/2016. The statements were reviewed by Secretary Walker and initialed correct as presented. The balance in the account is \$1,222.00. A motion was made by Director Orr, second by Director Jacobs that the Gift Check Account statement be accepted as presented. All in agreement.

**FAMILY FUN DAY**

The date is September 10, 2016 10-4 pm. Director Jacobs reported \$725 in donations had been received prior to this meeting (Page, All Country, Champion, Dr Herbert, Ashley, Kings). In addition, another \$100 was received during the meeting. Items for raffle left over from last year will be used. In addition, bikes and meat from Joe's is planned as well as 18 rounds of golf at Sodus Bay Heights golf club and other items. Director Jacobs reviewed the booths and activities planned to date. Director Jacobs will send pictures to President Lewis to post on Facebook. (Raffle items). Director Orr indicated she and her husband will be there all day.

**OLD BUSINESS**

- President Lewis showed the plaque for Amanda's park.
- Chamber survey: Secretary Walker asked for feedback re: what information was desired by completing having another member survey. The group wanted a "short and sweet" email survey with 3 questions: "What do you think the Chamber should be involved in?" "What do you want the Chamber to do for you, and "How do you businesses become more involved in the Chamber". The newsletter will describe the survey and ask members to participate. The survey will be sent by e-blast to members in email with directions to reply to the mail to Secretary Walker at jw4cats@aol. She will then summarize responses and report back the Board.
- Chinese Restaurant Windows - Grant to demolish the building is not forthcoming. President Lewis asked for help cleaning the windows and Vice President Verno offered to assist. We discussed make half curtains or covering the windows with paper.
- Ivy Removal - Thank you to the Orrs for their assistance with ivy removal on Chinese building east wall.

- Policies: Secretary Walker reviewed a proposed draft policy related to passings as follows

***Williamson Chamber of Commerce Policy Statement Draft  
Recognition of Passing of a Chamber Member  
Draft Statement***

*The Williamson Chamber of Commerce will express condolences at the time of the death of a current or former Chamber member by sending a card to the family of that member. The Chamber may also remember a current Chamber member who has passed away by a special recognition (plaque, sign, statue etc) upon approval of the Board of Directors of The Chamber."*

There were no further suggestions to the proposed draft and on a motion by Secretary Walker and second by Director Orr the policy was approved unanimously.

- Policies: President Lewis reviewed a proposed draft policy statement related to personal milestone recognition as follows:

***Williamson Chamber of Commerce Policy Statement Draft  
Personal Milestone Recognition Program  
Draft Statement***

*The Williamson Chamber Personal Milestone Recognition Program is to recognize the employees of our town businesses who achieve a minimum of 10 years of employment at one employer during the current calendar year.*

*Business owners and the community may nominate individuals that work at any Williamson business. The business does not need to be a Chamber member to recognize the employee.*

*The award may be presented in the form of a worded certificate and/or a \$10.00 GiftCheck given by the Chamber."*

- Discussion: Board members agreed with Secretary Walker who stated this award should fall within the realm of the business for its employees and not an outside organization such as the Chamber. Others noted it would be difficult to administer. It was noted small businesses usually do not have programs of this type. Motion by Director Orr, second by Director Baran that the Chamber not approve this policy. Vote was 5 against, 1 for. Motion approved. Policy not approved.
- Tobacco Association of The Finder Lakes (no smoking signs)-The Library and Park have no smoking signs and to add another town location would require an extension of the Town ordinance. There were no suggestions for other locations

#### **NEWS TO SHARE**

- Director Jacobs noted Mike Rich had a heart attack.
- Vice President Verno: September 28<sup>th</sup> will be a Citizen's preparedness event at the town hall. Attended a town advisory committee meeting at the high school which focused on bringing groups together to define how to help students. Announced a business is expanding which will bring 25-50 jobs to Williamson.

#### **NEXT MEETING:**

The next Chamber meeting will take place on Wednesday September 28, 2016 in the Williamson Town Hall Complex Conference Room at 7:00 PM.

#### **ADJOURNMENT:**

On a motion by Vice President Verno, second by Director Baran with all in agreement, President Lewis declared the meeting adjourned at 8:21pm.

Respectfully submitted:  
Jacqueline Walker, Secretary  
8/25/2016

Reviewed by:  
Lorraine Lewis, President  
8/30/2016