

**Williamson Chamber of Commerce  
Town Hall Complex Conference Room  
Meeting Minutes  
November 16, 2016**

**PRESENT:**

**Officers:** President Lorraine Lewis, Vice President Anthony Verno, Secretary Jacqueline Walker

**Directors:** Sarah Jacobs, Cynthia Baran, Elise Knataitis

**Chamber Member:** Mike Orr

**WELCOME AND CALL TO ORDER:**

President Lewis called the meeting to order at 7:02 P.M.

**PLEDGE OF ALLEGIANCE:**

President Lewis led all in attendance in reciting the Pledge of Allegiance.

**MAIL/COMMUNICATIONS:** Carol Verbridge's email message responding to newsletter article was read.

**APPROVAL OF PAST MINUTES**

A draft of the minutes of October 26, 2016 having been previously distributed was unanimously approved on a motion by Director Knataitis, second by member Mike Orr.

**FINANCIAL REPORTS:**

**Daily Account**

President Lewis presented the Key Bank account statement and the QuickBooks reconciliation sheet ending 11/16/2016. Secretary Walker reviewed the Daily account information and initialed the statements as correct. The balance of the Daily Account is \$4091.91. Bills paid were reviewed. Motion to accept the report was made by Director Knataitis, second by Director Jacobs. All in agreement.

**Gift Check Account**

President Lewis also presented the Key Bank GiftCheck account statement and the QuickBooks reconciliation statement ending 11/16/2016. The statements were reviewed by Secretary Walker and initialed correct as presented. The balance in the account is \$1,650.40. Gift checks cashed and bought were reviewed. Motion to accept the report by Secretary Walker, second by Director Knataitis. All in agreement.

**HALLOWEEN EVENT**

Approximately 468 children attended. There were 31 sponsors. President Lewis reviewed the revenue and cost detail. Revenue was \$1426.75, expenses were \$939.18, net was \$487.57. Pizza and sodas were served. Mark's donated prizes for the costume contest. The event was very successful.

**YOUTH OF THE YEAR**

In order to improve nominations for this award President Lewis recommended passing out a nomination form to students (12<sup>th</sup> grade ) in addition to the usual publicity. She distributed the revised form for review. The group approved the plan and suggested the form be titled nomination/application form.

**OLD BUSINESS-SURVEY**

Five surveys have been returned to date. It had been decided to resend the survey and request a reminder response by November 15. The group briefly reviewed responses. The next step at a future meeting will be to audit each response against activities the Chamber is or is not currently involved in.

## **NOMINATIONS & VOTING FOR 2017 CHAMBER OFFICERS/BOARD**

1. The following are the results of votes for nominations for 2017 Officers and Directors:  
President: Vince Pilato - 6, Vice President: Tony Verno - 7, Secretary - 0, Directors: -Dorothy Orr - 7, Sarah Jacobs - 7, Elise Knatitits - 7 Director write in: Kim Hartsen - 1.
2. Received an email from Randy Peck on November 9<sup>th</sup> accepting his nomination for Treasurer.
3. President Lewis talked to Kim Hartsen about her nomination but could not get a definitive answer. She was asked to get back to the Chamber by email before the November meeting but no response came.
4. Motion by Vice President Verno, second by Director Jacobs to accept the following slate for 2017:  
President,: Vince Pilato, Vice President: Tony Verno, Treasurer: Randy Peck, Secretary: Open  
Directors: Dorothy Orr, Sarah Jacobs, Elise Knataitits. All in favor.

Briefly discussed where to hold the Annual Meeting in January. No decision was reached. Planned date is Wednesday, January 25, 2017. President Lewis to consult with President Elect Pilato.

## **ITEMS NEEDING TO BE ADDRESSED BY INCOMING OFFICERS**

1. Bank Accounts
  2. Chamber Email: President Lewis talked with Laura Hatch of Salmon Creek Media & Marketing about the Chamber email address as the current address [williamsoncofc@aol.com](mailto:williamsoncofc@aol.com) is associated with her private AOL account. The new address can now be associated with any future president by attaching it to their private email address. The new address is [president@williamsonchamberofcommerce.com](mailto:president@williamsonchamberofcommerce.com) .
  3. P.O. Box
  4. Keys for Town Hall
- President Lewis will have a meeting with the incoming President to work out details.

## **NEWS TO SHARE**

**Director Knataitits** -.Welcomed a new granddaughter.

**Secretary Walker** -

Will be serving as President of the W-PHS in 2017.

*Burned Over District* play being promoted by John Westerbrook was discussed. The sponsoring organization is not determined at this time.

The Book *Homecoming Reflections* is available for sale. Book contents described.

Vice President Verno/Mikwe Orr/Director Barans-Cams Pizza bought by Ted Sylvio.

**President Lewis** - Thanked everyone for supporting her over the years.

## **NEXT MEETING:**

The next Chamber meeting is the Annual Meeting and will take place on Wednesday, January 25, 2017.

Location to be determined.

## **ADJOURNMENT:**

On a motion by Vice President Verno and second by Director Knataitits with all in agreement, President Lewis declared the meeting adjourned at 8:19PM.

Respectfully submitted by Secretary Jacqueline Walker 11/17/16

Reviewed with changes made by President Lewis 11/17/16